

# Ridge Crest Homeowners Association

Board of Directors Meeting

January 9, 2007

MINUTES

## **CALL TO ORDER**

The regular meeting of the Board of Directors was called to order at 6:30 p.m. at 5691 Sable Avenue, Firestone, CO 80504. Board members in attendance were Kelly Deitman, Wendy Osborn, Jeremy Pilon and Dennis Usher. Community Association Manager Gwen Rohrer was present representing Hammersmith Management.

## **OPEN FORUM**

There were no homeowners present to address the open forum.

## **APPROVAL OF MINUTES**

There were no previous meeting minutes drafted for approval. Kelly agreed to contact MSI for the drafted minutes from November 13, 2006.

## **FINANCIALS**

Financial Statements – The December financial statements were not available for review, as MSI had not yet completed them. They will be forwarded to the Board upon receipt.

## **NEW BUSINESS**

A. Appointment of Vacant Position – In accordance with the bylaws of the Association a motion was made and seconded to appoint Penny Gagliardi to the vacant Board position. The motion carried unanimously. Penny's position will be due for election at the next Annual Membership Election of the Association.

### B. Management Transition

- a. US Bank Signature Cards – All Board Members in attendance signed the signature cards to open the new operating and reserve accounts at US Bank.
- b. Board Meeting Schedule – The Board of Directors will meet on the second Tuesday of each month.
- c. AAC Procedures – The Board indicated that only two (2) members exist on the AAC Committee at this time. All applications should be forwarded to Kelly for processing, as she is one of the two members.
- d. Covenant Amendment – The Board asked Hammersmith Management to confirm that the ballots were transferred from MSI.
- e. Grounds Contractor – The Board indicated that the grounds contractor is responsible for filling the dog stations throughout the community.

## **ADJOURNMENT**

The meeting was adjourned at 7:30 p.m. The next meeting has been scheduled for February 13, 2007 at 6:30 pm.